



**MINNESOTA STATE PATROL TROOPER
Trooper Trainee 1
Law Enforcement Training Opportunity (L.E.T.O.)**

Salary Range
\$23.08-\$30.47/hour
\$48,191-\$63.621/year
(plus any applicable contract adjustments)

**Applications will be accepted March 1 until
4:00 p.m. on March 19, 2010**

An Equal Opportunity Employer

Trooper Application Process 2010

Applications for the position of Minnesota State Patrol Trooper Trainee 1 will be accepted from March 1 until 4:00 p.m. on March 19, 2010 at www.dps.state.mn.us/patrol. This position leads to appointment as a State Patrol Trooper. Law Enforcement Training Opportunity (L.E.T.O.) is a program designed for applicants who have a 2 or 4 year degree in any discipline and want to become State Troopers. To qualify the applicant must possess an associate's or bachelor's degree (in any discipline), prior to September 1, 2010 from a college or university listed as accredited by the U.S. Department of Education's Office of Postsecondary Education. Verify accreditation at www.ope.ed.gov/accreditation or with the registrar's office at your school.

The Minnesota State Patrol will provide L.E.T.O. applicants with the educational requirements necessary to take the Minnesota Peace Officer Standards and Training (P.O.S.T.) exam, required to become a licensed peace officer. The P.O.S.T. certification training will take place at the Center for Criminal Justice and Law Enforcement (C.C.J.L.E.) in Brooklyn Park, Minnesota from November 8, 2010 – February 11, 2011 and is followed by the State Patrol Trooper Candidate School from February 14, 2011 – May 6, 2011. Applicants must pass the P.O.S.T. exam to be eligible for employment. The number of positions available is dependent upon funding. If you experience problems submitting your online application, please call 651-628-6971 or 651-628-6970.

Women and minorities are encouraged to apply. In the final selection process, preference will be given to protected group applicants, veterans, those individuals who are fluent in Spanish, Hmong, Russian, Vietnamese, Somali, or American Sign Language (A.S.L.), and those who possess a Bachelor's Degree.

Duties of a State Patrol Trooper

- Patrol state highways, promote safety, direct traffic, and investigate crashes.
- Enforce traffic laws, arrest offenders, and appear as a court witness.
- Provide routine and emergency assistance to the motoring public, including administering first aid to the injured.
- Cooperate with other law enforcement agencies in the pursuit and apprehension of violators of criminal laws.

State Patrol Troopers generally work either an eight or ten hour day, 40 hours per week, including Saturdays, Sundays, nights, and holidays as required.

Minimum Qualifications for Application

As required by the Minnesota Peace Officer Standards and Training Board (P.O.S.T.) and the Minnesota State Patrol, the applicant must meet the minimum selection standards for hiring as set forth in Minnesota Rules 6700.0700 to be eligible for the position of State Patrol Trooper. For information about Minnesota peace officer licensing, contact the P.O.S.T. Board at 651-643-3060 or www.post.state.mn.us.

The applicant must:

1. Not have been convicted of a felony in Minnesota or in any other state or federal jurisdiction which would have been a felony if committed in Minnesota.
2. Not have been convicted of theft or any other crime listed in Minnesota Rule 6700.0700.
3. Be 21 years of age by May 6, 2011.
4. Possess a valid Minnesota driver's license or be eligible to obtain one by September 1, 2010.
5. Be a citizen of the United States by September 1, 2010.
6. Possess an associate's or bachelor's degree from an accredited college or university in any discipline by September 1, 2010. Verify accreditation at www.ope.ed.gov/accreditation, or with your registrar's office at your school.
7. Submit a certified copy of transcript(s) showing degree completion, **OR** a copy of your diploma, **OR** a letter on school letterhead signed by a school official stating that you will meet the degree requirement by September 1, 2010. This information must be submitted to the Minnesota State Patrol Training Center, 1900 West County Road I, Shoreview, Minnesota 55126 Attention: Application Coordinator by April 16, 2010. Failure to submit this required documentation will result in the applicant's removal from this hiring process.
8. Sign a written agreement with the Minnesota State Patrol when a final offer of employment is accepted committing to work for a minimum of two years.

Disqualification Criteria

Please review the following information carefully. Conviction under these Minnesota Statutes will make you ineligible for licensing by the Minnesota P.O.S.T Board or ineligible under Minnesota State Patrol selection standards. License eligibility is mandatory for this position.

1. Convicted of a felony in Minnesota or any other state or federal jurisdiction, convicted of any offense in any other state or federal jurisdiction which would have been a felony if committed in Minnesota; or violation of POST Standards (Minnesota Rules [6700.1600](#) & [6700.0700](#)).
2. Convicted of Criminal Sexual Assault in the First, Second, Third, Fourth or Fifth Degree under Minn. Stat. §§[609.341](#), [609.342](#), [609.343](#), [609.344](#), [609.345](#), [609.3451](#).
3. Convicted of Indecent Exposure under Minn. Stat. §[617.23](#).
4. Convicted of Assault in the Fifth Degree under Minn. Stat. §[609.224](#).

5. Convicted of Theft under Minn. Stat. [§609.52](#) in any jurisdiction or Receiving Stolen Property under Minn. Stat. [§609.53](#).
6. Convicted of a crime for which the penalty was enhanced under Minn. Stat. [§626.5531](#) (Bias Motivated).
7. Convicted of a crime listed under Minn. Stat. §§[214.10 subd. 2a](#), [609.23](#) [609.231](#), [609.2325](#), [609.233](#), [609.2335](#), [609.234](#), [626.557](#) (Crimes Against Vulnerable Adults and Related Statutes).
8. Convicted of Solicitation, Inducement, or Promotion of Prostitution; Sex Trafficking under Minn. Stat. [§609.322](#).
9. Convicted of Hiring or Housing of Individuals Engaged in Prostitution under Minn. Stat. [§609.324](#).
10. Convicted of Presenting False Claims to a Public Officer or Body under Minn. Stat. [§609.465](#).
11. Convicted of Medical Assistance Fraud under Minn. Stat. [§609.466](#).
12. Convicted of Disorderly Conduct under Minn. Stat. [§609.72, Subd 3](#).
13. Convicted under any state or federal narcotics or controlled substance law irrespective of any proceeding under Minn. Stat. [§152.18](#) or other similar law of another state or federal law; or of any crimes listed in this item in another state or federal jurisdiction, or under a local ordinance that would be a conviction if committed in Minnesota.
14. Convicted of Misconduct by an Officer under Minn. Stat. [§609.43](#).
15. Convicted of Domestic Assault in the Fifth Degree under Minn. Stat. [§609.2242](#).
16. Convicted of Violation of an Order of Protection under the Domestic Abuse Act, Minn. Stat. [§518B.01, subd. 14](#).
17. Convicted of Unauthorized Use of Deadly Force under Minn. Stat [§609.066](#).
18. Convicted of Harassment under Minn. Stat. [§363A.03](#).
19. Convicted of Harassment/Violation of a Restraining Order under Minn. Stat. [§609.748](#).
20. Unauthorized Practice as a Police Officer under Minn. Stat. [§626.863](#).
21. Convicted of Non-Support of Spouse or Child under Minn. Stat. [§609.375](#) in the last 36 months*.
22. Any misdemeanor conviction for any drug offense under Minn. Stat. [Chapter 152](#) during the previous 36 months.*

23. Any conviction of Obstruction of the Legal Process, Arrest, or Firefighting under Minn. Stat. [§609.50](#) resulting in a gross misdemeanor conviction during the last 60 months, or a misdemeanor conviction within the last 36 months.*
24. Convicted of Leaving the Scene of an Accident or for Driving After Suspension, Revocation, or Cancellation of Driver's License within the previous 60 months.*
25. Driver's License Revocation under implied consent laws within the last 36 months.*
26. Any No-Insurance conviction under Minn. Stat. [§169.792](#) or [§65B.48](#) within the previous 12 months or two convictions within 60 months; or having a driver's license suspended twice for No Insurance within the previous 60 months.*
27. Convicted of Driving Under the Influence, Careless or Reckless Driving within the last 60 months*.
28. Convicted of two or more moving traffic violations within the previous 12 months or four or more within the previous 36 months.*
29. The applicant must not be required to register as a predatory offender under Minn. Stat. [§243.166](#) or [§243.167](#).

***The date used to determine the time period for disqualification for previous offenses is March 1, 2010.**

Selection Process

The selection process consists of a written exam, physical fitness testing (strength and agility), oral board interview, background investigation, medical examination, and psychological evaluation.

Informational Session and Pre-Physical Fitness Test

This event will be held on Saturday, April 3, 2010 at Bethel University, 3900 Bethel Drive, St. Paul, Minnesota 55112. Applicants should report to the Robertson Physical Education Center. Parking is available in the East parking lot. Directions to Bethel University can be found by using the following link: http://www.bethel.edu/special-events/campus_map.htm.

All applicants are encouraged to participate in the informational session which will explain the selection process, background investigation, Trooper Candidate School and a pre-physical fitness test will be administered.

Written Testing

The written exam is the Wonderlic Personnel Test (W.P.T.). This exam measures cognitive ability. The written exam is timed and uses multiple choice questions. To review a copy of sample questions, [click here](#).

Applicants must bring a current state-issued driver's license with a photo or a current state-issued photo identification card to the written testing site on April 17 or April 24. Photocopies will not be accepted.

Physical Fitness Testing

The purpose of the physical fitness test is to determine if the applicant is physically able to safely participate in the training conducted at the Trooper Candidate School and perform the duties of a Minnesota State Patrol Trooper.

The applicant must take the written exam and physical fitness test on the same date. The applicant must select one of the following dates: Saturday, April 17, 2010 or Saturday, April 24, 2010. The physical fitness test will follow the written examination. Applicants should report to Bethel University, Benson Great Hall (Main Lobby), 3900 Bethel Drive, St. Paul, Minnesota 55112. Parking is available in the West parking lot. Wear clothing appropriate for physical fitness testing and bring water as it is not provided. Directions to Bethel University can be found by using the following link: http://www.bethel.edu/special-events/campus_map.htm.

Applicants must bring a current state-issued driver's license with a photo or a current state-issued photo identification card to the physical fitness testing site on April 17 or April 24. Photocopies will not be accepted.

To view a copy of the physical fitness testing standards, [click here](#).

Oral Board Interviews

Applicants who pass the written exam and physical fitness test will proceed to an oral board interview. These applicants will be notified by email and provided with instructions regarding the scheduling of their interview. These interviews will be held the week of June 7, 2010 at the Minnesota State Patrol Training Center located at 1900 West County Road I in Shoreview, Minnesota 55126.

Background Investigation

An extensive background investigation will be conducted on applicants who pass the oral board interviews. The applicant must print a copy of the background investigation materials. The background investigation materials can be obtained from the following link: [Background Investigation Materials](#). If you are unable to print a copy of this document, contact the Application Coordinator at Patrol.Applicant@state.mn.us or 651-628-6971. You should obtain a copy of the background investigation materials immediately, because it will take a significant amount of time to complete; however do not submit the completed background investigation materials before you receive confirmation that you have passed the written and physical fitness tests. The background investigation materials must be received by the Minnesota State Patrol Training Center located at 1900 West County Road I, Shoreview, Minnesota 55126, no later than 4:00 p.m. on June 11, 2010.

Medical Examination and Psychological Evaluation

Applicants who receive a conditional offer of employment or are listed as an alternate will be required to pass a psychological evaluation and medical examination before receiving a final offer of employment.

The purpose of the medical examination is to detect any physical condition that might adversely affect the applicant's ability to perform the duties of a State Patrol Trooper. Applicants with

questions regarding possible disqualifying physical conditions should contact the Application Coordinator at patrol.applicant@state.mn.us or by telephone at 651-628-6971.

As part of the medical evaluation, vision will be tested. The State Patrol visual acuity requirements are 20-100 uncorrected, correctable to 20-20 with glasses, hard contacts or soft contacts. Any applicant with uncorrected vision in excess of 20-100 must use soft contacts with vision correctable to 20-20. Individuals must have worn soft contacts a minimum of six months. Written verification from the applicant's optometrist must be provided at the time of the medical examination. Color blindness and peripheral vision will also be evaluated; applicants must pass these evaluations. Any applicant having vision correction surgery must have had surgery a minimum of six months prior to the medical examination, and must provide written medical verification and documentation at the time of the examination that no complications exist.

A licensed psychologist will conduct the psychological evaluation. The purpose of this evaluation is to determine whether any condition exists that might adversely affect the applicant's ability to perform the duties of a Minnesota State Patrol Trooper.

Placement

The Minnesota State Patrol will consider an applicant's preferences along with agency needs. The applicant will be informed of their station assignment at the time of final offer of employment.

L.E.T.O.

L.E.T.O consists of an academic learning environment combined with a physical skills training program. Candidates will be required to pass all these areas prior to the completion of the school. Training will begin on November 8, 2010 with an academic and skills curriculum at the College of Criminal Justice and Law Enforcement (C.C.J.L.E.)/Minneapolis Community and Technical College (M.C.T.C.), 9110 Brooklyn Blvd., Brooklyn Park, MN 55445. Additional information about C.C.J.L.E can be found at:

http://www.minneapolis.edu/academics/areaofstudy.cfm?aos_id=20.

An applicant who accepts a final offer of employment with the Minnesota State Patrol and will participate in the L.E.T.O. program shall be required to sign a two year written agreement. This agreement requires a two year work commitment with the Minnesota State Patrol. While participating in the L.E.T.O. portion of the program, candidates are not compensated for meals and lodging.

Trooper Candidate School

The Trooper Candidate School will commence on February 14, 2011 and conclude May 6, 2011.

Candidates will be required to stay at the Camp Ripley military base located at 15008 State Highway 115, Little Falls, Minnesota 56345 from Sunday night through Friday evening, during the residential portion of their training. Candidates will be furnished meals and lodging while attending training at Camp Ripley. Candidates are required to pass all areas of training. Additional information on Camp Ripley can be found by using the following link:

http://www.minnesotanationalguard.org/camp_ripley/index.php.

Compensation

Tuition for successful candidate's attendance at the Center for Criminal Justice and Law Enforcement will be paid for by the Minnesota State Patrol. Trooper Trainees will be paid 70% of the base salary of a State Trooper (based on step 1 of the Trooper salary range). Upon completion of training and appointment as a State Patrol Trooper, Probationary Troopers will receive Trooper base pay of \$48,191/year (plus any applicable contract adjustments). Employees hired into the Trooper classification shall serve a minimum of 15 weeks field training and a probationary period of 12 months.

Timetable for the Minnesota State Patrol Trooper Selection Process

Applications Accepted	March 1 - March 19, 2010
Informational Session, Pre-Physical Fitness Testing	April 3, 2010
Written Testing and Physical Fitness Testing	April 17 or April 24, 2010
Oral Interview Boards	June 7 – 11, 2010
Background Investigations	July 6 - August 30, 2010
Conditional Offers Made	September 21 – 22, 2010
Medical Exams and Psychological Evaluations	October 4 - 20, 2010
Final Offers/Placement	October 22 – 25, 2010
Fingerprinting and Orientation	October 29, 2010
L.E.T.O. Training at C.C.J.L.E.	November 8, 2010 – February 11, 2011
Trooper Candidate School Begins	February 14, 2011

All questions should be directed to the Application Coordinator at the Minnesota State Patrol Training Center. The Coordinator can be contacted at 651-628-6971 or Patrol.Applicant@state.mn.us.